



ISHTIAQ AHMED

WAREHOUSE SUPERVISOR

Dubai, UAE
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NATIONALITY- INDIAN

PROFESSIONAL SUMMARY

Dedicated and Results-Oriented Warehouse Supervisor with 7+ years of experience in optimizing warehouse operations, maximizing efficiency, and ensuring seamless logistics. Proven track record of leading teams to meet and exceed productivity targets while maintaining strict quality standards. Seeking leverage leadership skills and industry expertise to drive operational excellence in a dynamic warehouse environment.

SKILLS

- Safety oversight
- Documentation
- Logistics coordination
- Warehouse operations
- Database documentation
- Warehouse operation oversight
- Loading and unloading
- Warehouse auditing
- Vendor relationship management
- Order fulfillment
- Daily cycle counting
- Collaborative teamwork
- Facility security
- Stock control
- Billing and invoicing

EXPERIENCE

Warehouse supervisor.

2022 - 2025

Diera Trading Center LLC | Ajman, UAE

- Supervising and coordinating all warehouse activities including receiving, storing, picking, packing, and shipping of goods.
- Monitoring inventory levels, conducting regular stock checks, and maintaining accurate records of inventory movements.
- Providing direction and guidance to warehouse staff, including training, scheduling, and performance management.
- Implementing and enforcing safety procedures for a safe working environment.
- Ensuring product quality by conducting inspections and enforcing quality control measures.
- Streamlining warehouse processes to improve efficiency, layout, and equipment utilization.
- Collaborating with other departments (procurement, logistics, customer service) to ensure smooth operations.
- Generating reports and analyzing data to identify trends for continuous improvement.

Warehouse officer.

2020 - 2022

Arabian Gulf Steel Industries | UAE

- Maintained accurate records of all items in stock, tracking inventory levels, and conducting regular stock counts to ensure accuracy.
- Oversaw the receiving of goods from suppliers, ensuring they matched purchase orders, and organized the dispatch of goods to customers.
- Strategically arranged items within the warehouse to optimize space and ensure efficient retrieval of goods.
- Inspected incoming and outgoing goods for damage or defects and implemented quality control measures to maintain product integrity.
- Generated and maintained documentation related to inventory, including receipts, invoices, and delivery notes.

Sales Executive

2019 - 2020

DU Telecommunications | Dubai, UAE

- Consistently achieved and exceeded sales targets.
- Built strong client relationships to drive repeat business.
- Identified customer needs and delivered tailored solutions.
- Managed the complete sales cycle from prospecting to closing.
- Conducted market research to identify new sales opportunities.
- Collaborated with internal teams to ensure customer satisfaction.

Storekeeper

2016 - 2019

Samsung | Jammu, India

- Monitored and maintained stock levels, ensuring accurate inventory records.
- Assisted customers, understood their needs, and recommended products to increase sales.
- Managed sales transactions handled cash and credit card payments and met sales targets.
- Maintained a clean and organized store environment.

EDUCATION

Bachelor's Degree - Electrical Engineering
Punjab Technical University, India

July 2016

PERSONAL INFORMATION

Nationality – Indian
Passport - x7588259
Driving license - 2773596

HOBBIES AND INTERESTS

- Software
- Technology
- Photography
- Videography
- Fitness
- Crypto and Forex Trading
- Cricket
- Music

LANGUAGE

English
Advanced (C1)

Hindi
Advanced (C1)

Urdu
Advanced (C1)