


Muhammad Kashif Hayat


Senior Finance & Accounting Leader | 20+ Years in AP, GL & Compliance | Healthcare & Manufacturing Sectors | ERP Implementation Expert


Seasoned Accounting Professional with 20+ years of experience in financial operations, reporting, and compliance across multinational environments. Expert in IFRS, UAE VAT regulations, ERP Systems: Sage, Oracle, QuickBooks, Tally, and Zoho (familiarity and ongoing learning). Proficient in MS Excel and Microsoft Office. Holds a Bachelor of Commerce degree.



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Work Experience

Saudi German Hospital Dubai Branch.

11/2012 – 04/2025

Dubai – United Arab Emirates.

About the Company:

SGH Dubai is a flagship branch of the **largest private hospital group in the Middle East**, providing comprehensive medical services across all major specialties and subspecialties. Renowned for its advanced critical care and patient-focused approach, SGH Dubai upholds international standards of healthcare excellence.

Career Progression – Saudi German Hospital, Dubai

Joined in Nov 2012 as **AP Accountant**, progressively promoted to **AP Team Leader, AP Supervisor**, and served as **Group AP Section Head** from January 2024 until my tenure ended in April 2025.

Key Responsibilities

- Manage Accounts Payable (AP) and General Ledger (GL) functions for major hospital projects, ensuring 3-way matching and adherence to procurement policies.
- Improved vendor payment cycle visibility and significantly reduced reconciliation issues through DPO analysis and enhanced banking controls.
- Oversee monthly, quarterly, and annual closings in compliance with IFRS, ensuring accurate P&L, Balance Sheet, and Cash Flow reporting.
- Lead payroll processing in compliance with UAE WPS standards, including End of Service Benefits (EOSB) and final settlements.
- Deliver budgeting, forecasting, and variance analysis to support executive decision-making.
- Ensure VAT compliance, prepare returns, and assist with corporate tax filings.
- Coordinate with external auditors and lead internal audits to strengthen governance.
- Mentor junior accounting staff, improving ERP data integrity and process adherence.



Core Competencies

- Financial Reporting & GL Management.
- Month-End & Year-End Closing.
- Payroll & AP/GL Processing.
- Budgeting, Forecasting & Variance Analysis.
- Inventory & Fixed Asset Accounting.
- Internal Controls & Audit Support.
- UAE VAT & Tax Compliance.
- Cross-Functional Collaboration.
- ERP Systems: Sage, Oracle, QuickBooks, Tally and Zoho (familiarity and ongoing learning).

Notable Achievements

- Employee of the Year – 2016, recognized for outstanding performance and cross-departmental collaboration.
- Twice awarded Employee of the Month for exceeding AP targets and maintaining high financial reporting standards.

Assistant Manager Accounts

The City Schools (Pvt.) Ltd – Mehran Regional Office

12/2005 – 11/2012

Hyderabad – Pakistan.

About the Company:

Founded in 1978, **The City School is one of Pakistan's largest and most prestigious private school networks**, with an international presence. It follows the UK national curriculum and prepares students for IGCSE, O Level, and A Level qualifications under Cambridge International Examinations (IGCSE), ensuring globally recognized academic standards.

Progressive Career Growth in Finance Operations – City School

Joined City School – Mehran Regional Office in **Dec 2005 as Senior Officer – Payable Accounts**, promoted to **Assistant Manager – Accounts in 2011**. Played a key role in streamlining financial processes, enhancing MIS reporting, and improving inter-branch reconciliation accuracy in alignment with audit and regulatory standards.

Key Responsibilities

- Introduced automation to payroll and vendor payment workflows, improving monthly closure consistency.
- Supervised AP team operations and ensured timely vendor payments.
- Implemented streamlined AP reconciliation processes, improving month-end close timelines by 3 days.
- Supported ERP reporting automation initiatives.

Deputy Manager – Accounts

Zeal-Pak Cement Factory Private Limited

10/1994 – 12/2005

Hyderabad – Pakistan.

About the Company:

Zeal Pak Cement Factory Ltd, established in 1956 in Hyderabad, is one of Pakistan's oldest cement manufacturers and a cornerstone of the region's industrial development, **the company expanded production capacity to over 1,600 TPD** and implemented modernization with World Bank support. As Pakistan's only wet-process cement plant, Zeal Pak has played a significant role in infrastructure growth and local employment.

Long-Term Financial Leadership – Zeal Pak Cement Factory (Pvt) Ltd

Started as **Junior Officer – Accounts in Oct 1994** and steadily promoted to **Deputy Manager – Accounts by 2000**. Led full-cycle accounting operations, strengthened inventory controls, and streamlined regulatory reporting and audits—delivering financial accuracy and compliance in a high-volume manufacturing environment.

Key Responsibilities

- Led full-cycle accounting operations, including A/P, GL, payroll, and tax compliance.
- Improved inventory controls and reconciliation accuracy.
- Streamlined regulatory compliance, audits, and government filings.
- Collaborated with cross-functional teams to support internal controls and cost optimization.



Certification & Training

- Professional Certified Course in Oracle (6 months) – Orasoft Educational Center
- ERP Modules Training (AP, AR, GL, HR, Payroll) – 3 Weeks, A.F. Ferguson & Co.



Visa Status & License

- Employment Visa
- UAE – Driving License



Education

- Bachelor of Commerce – February 1998
University of Sindh – Pakistan



Languages

- English – Full Professional Proficiency
- Urdu/Hindi – Native